

**WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD.**

(A Government of West Bengal Undertaking)
11A, MIRZA GHALIB STREET, KOLKATA-700087.

Memo no. **WBECSCL/G.A/780**Date: **26.07.2023****E-TENDER DOCUMENT FOR THE WORK OF PREPARATION OF TABLEAU.**

The Food & Supplies Department, Govt. of West Bengal will participate in the celebration of Independence Day, 2023 with a Tableau based on theme **Duare Ration**. Accordingly, the West Bengal Essential Commodities Supply Corporation Ltd invites proposal from GST Registered reputed firms, hereinafter referred to as the 'Agency', who are experienced in conceptualizing, fabricating and setting up tableau based on **Duare Ration** for conceptualizing, designing and fabricating the above said Tableau.

E-tender comprising of technical and financial bid is invited from agency as per the terms and conditions stipulated by the West Bengal Essential Commodities Supply Corporation Ltd, Kolkata in its E-tender Document and the Agreement to be executed with the selected bidder(s). Rate should be quoted for the specified work for details, please see the website i) wbtenders.gov.in , ii) wbcscegovernance.com , iii) the Notice Board of WBECSCL Ltd. - Ground floor, Block-B of Khadya Bhwan , iv) the Notice Board of Food and Supplies Department - Ground floor of Khadyasree Building at 11A, Mirza Ghalib Street, Kolkata-700087.

1) Scope of Work:-

- i) The work has to be undertaken on a strict time schedule basis and will include all aspects of fabrication of tableau i.e. from conceptualization, making of designs, modification of designs from time to time as per requirement and instructions; fabrication of the model before the scheduled time after obtaining written clearance from concerned authority of the corporation and concerned officers of F&S department.
- ii) The tableau project would also include any other work that may have direct or indirect bearing with the fabrication and presentation of the tableau and may facilitate the project in any manner viz. printing of tableau brochures, interaction with – print and electronic media etc. Information about activities of Food & Supplies Department and relevant inputs as required will be made available by the Corporation.
- iii) The Corporation will have the right to modify, change, accept or reject the work in totality or any part thereof or cancel the project at any stage without assigning any reason.
- iv) The copyright of the work shall vest with the Food & Supplies Department and it would have rights on the awards won, if any. The Corporation also retains the right to retain the complete model in usable condition (less tractor/trailer provided by agency). The agency will also be responsible for mounting the model on a vehicle specification of which is given below and to be provided by them on hire basis.



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- v) Dismantling and removal of material has to be done by the Agency at its own cost, hence the same may be factored in the financial quote.
- vi) Dismantling should be done in such a manner as to enable the Corporation to use the model in any way it deems fit.
- vii) The designated officer in-charge will have the right to make necessary modifications/ alterations in the layout till the last moment in order to ensure that a quality product is finally put on display.
- viii) The agency selected for execution of the job has to complete the tableau by **13/08/2023**.
- ix) Failure to meet the time schedules will invite penalty @ 5% of the contract value per day from the date of work order.

2) (a) Specification of Tableau:-

- i) Total length of the projection should not exceed 48 feet
- ii) Total width of the projection should not exceed 12 feet
- iii) Total height of the projection should not exceed 14 feet
- iv) Total weight of the projection should not exceed 8 tons.

(b) Setting up of tableaux

- i) Conceptualizing and Designing.
- ii) 3D Modeling and Fabrication at engine area.
- iii) 3D Modeling and Fabrication at trailer bed.
- iv) Live Artists.
- v) Side and Back Panel.

(c) Hiring of Vehicle & Structural Construction of the Tableaux.

- i. Hiring of 48ft X 8ft long Vehicle with fuel & Driver (10 days)
- ii. Hiring of dummy Vehicle with Fuel & Driver (10 days)
- iii. Base Structure with wooden & iron frame and 19mm plywood
- iv. Hiring of Small Goods Vehicle for displaying of tableau (based on **Duare Ration**) demo vehicle (10 days)
- v. Fabrication with wooden & iron frame and flex
- vi. Dismantling, Handling & Delivery at site.
- vii. The vehicle and the driver to be hired for use as dummy on rehearsal days and for use on 15.08.2023 for display of final tableau should be same for smooth functioning.



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3) Terms and Conditions:-

- a) The Bidders should furnish an Earnest Money of Rs. 20,000 (Rupees twenty thousand only) and that should be deposited online through E-Tender portal by 05.08.2023 before 3:00pm. Tender received without Earnest money shall be summarily rejected. In case of unsuccessful bidders, the earnest money will be refunded. The Earnest Money so deposited will not carry any interest.
- b) The amount remitted towards Earnest Money is liable to be forfeited in case the Bidder resign from his/their offer after submission of E-Tender or after acceptance of offer by "W.B.E.C.S.C. Limited. In such a situation the Management of the Corporation will be at liberty to negotiate rates with L-2 and or L-3 at the rate of L-1 and issue offer letter.
- c) Require documents:**
- i. Valid Trade License issued by Concerned Municipality/Corporation.
 - ii. GST Code Registration Certificate with last month return.
 - iii. PAN Card
 - iv. Valid P. Tax Registration Certificate with renewal challan.
 - v. Income Tax return of any one of Assessment year out of last three Assessment years 2020-21, 2021-22 & 2022-23.
 - vi. Aadhaar Card of the Proprietor if the bidder is a Proprietorship Concern, Partnership Deed if the bidder is a Partnership Firm and Memorandum and Articles of Association if the bidder is a Company are to be annexed with the E-tender Form.
 - vii. Work order from any Govt. & Semi Govt, Department for work of similar nature in financial year in 2020-21 to 2022-23 are to be submitted, if any.
 - viii. If on inspection it is found that any of the documents mentioned herewith is false then legal action will be taken against the agency and penalty will be imposed on the agency and the firm will be blacklisted.
- d) Bill in duplicate along with certificate of successful completion of work issued by F&S Deptt. to be attached for payment. Such statement shall be got checked and verified by the Corporation's official looking after the work.



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- e) If any negligence of work is noticed during tenure of Contract period the EMD of the agency will be forfeited and the agency will be blacklisted.
- f) A Pre bid meeting will be held at 01:00 p.m. on 31/07/2023 at H.Q., Block-B, WBECSCL Ltd.
- g) The participated bidder(s) to present a MINIATURE MODEL or 3D Computer Image to be shown through LCD projector or color print out of model / design based on **Duare Ration** at 01:00 p.m. on 02/08/2023.
- h) No charge or cost will be paid to the agency for preparation of such miniature model or 3D Computer Image.
- i) The Managing Director, WBECSCL Ltd. retains the sole discretion for accepting or rejecting any miniature model or 3D Computer Image without showing any reason. No claim from the agency for reconsideration will be entertained. The decision of the Managing Director, WBECSCL Ltd. will be final.
- j) The decision of the Managing Director, WBECSCL Ltd will be intimated to the agencies on the same day and the agencies are requested-to wait on the day till such notice is issued.
- k) The offers made by the tenderers shall be valid for acceptance upto 30 (thirty) days with same specifications. The tenderer should not quote any other rate for the validity of the offer. Tenders quoting any other validity rate are liable to be summarily rejected.
- l) The Managing Director, WBECSCL Ltd. reserved the sole right to accept or reject any E-tender /Financial Bid.

4) Intellectual Property Rights:-

The tableau demonstration should use state of art technologies and be free of any infringement of IPR (Intellectual Property Rights) of any third party. In case infringement of Intellectual Property Rights (IPR) of any third parties) takes place, the Agency hired by Corporation for fabricating the tableau is liable for payment of compensation to the aggrieved third party. It shall be responsible to indemnify Department and shall be required to pay license fee and any other payment to the third / other party required for settling the matter.

The decision of Corporation about the quality of service will be final and shall not be challenged by the agency on any ground whatsoever.



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Appendix-I
(It is mandatory to fill up)

Questionnaire about tenderer

1. Name of the Firm _____

2. GST IN Code _____

3. (i) Full address _____

Phone No. _____

(ii) Local Address _____

_____ Phone No. _____

Name of the authorized person _____ Contact No. _____

4.

1. Whether firm is registered in firm
Registration (in case of Partnership firm).

YES

NO

2. Registered in Company's Act (in case of
Company).

YES

NO

3. Whether they have registered their
design & trade mark or brand If no then,

YES

NO

4. Whether they have applied for the same.

YES

NO

5. Whether authorization letter duly authorizing
the person to attend the E-tender / Negotiation
enclosed.

YES

NO

10. The date of commencement of the firm DD / MM / YYYY _____



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Signature of the tenderer with capacity

Appendix -II

Proforma for Financial Bid

(To be filled & signed in Excel in BOQ format)

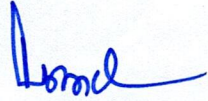
Appendix - III

DATE and TIME schedule for the NIT No. : WBECSC/GIA/780 Dated: 26.07.2023

Sl. No.	Particulars	Date & Time
1	Bid submission start date	27/07/2023 at 03:00 P.M.
2	Pre bid meeting	31/07/2023 at 01:00 P.M.
3	MINIATURE MODEL or 3D Computer Image to be shown through LCD projector or color print out of model / design based on Duare Ration	02/08/2023 at 01:00 P.M.
4	EMD submission end date	05/08/2023 at 03:00 P.M.
5	Bid submission end date	05/08/2023 at 03:00 P.M.
6	Date of opening of Technical bid	07/08/2023 at 03:00 P.M.
7	Date of opening of Financial bid	08/08/2023 at 03:00 P.M.

Sri Sumanta Pal Choudhuri, DGM, will coordinate with selected agency for development of tableau – Mobile No. + 91 8420859710.

- For any query, contact -**
- 1) Sri Girish Kr. Mondal- DGM (GA), Mobile No. 9331394700.
 - 2) Sri Amit Roy, Jr.AM (GA), Mobile No. +91 8240518369.
 - 3) Sri Chandra Nath Chand (Inspector, F&S Deptt.), PDS Division.


Managing Director