



WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LIMITED

RE-E-TENDER DOCUMENT

ECSC/RB/2022-23/335, DATED: 16/03/2023

**FOR SUPPLY OF MUSTARD OIL WITHIN PREDESIGNED SEALED 1 LITER
POLY-POUCH PACKETS (INCLUDES PRINTING AND PACKAGING).**

Re-E-Tender Documents will be available on & from **21.03.2023**
from **12:00 noon** at www.wbtenders.gov.in

: CLOSING DATE AND TIME :

Submission of the Technical and Financial bid: on or before **05.04.2023** upto **12:00 noon (Online)**
EARNEST MONEY can be deposited through online E-Tender portal.

Bank Details for Security Deposit

**PUNJAB NATIONAL BANK, NEW MARKET BRANCH, IFSC-PUNB0009300,
Beneficiary-WBECSC Ltd, A/C No. – 0093000109114712.**

Opening date and time:

Technical Bid : on **10.04.2023** at **12:00 noon (ONLINE)**
Financial Bid : on **12.04.2023** at **12:00 noon (ONLINE)**

**Details of date and time schedule is provided with this Re-E-Tender document (Appendix
- 6)**

The Financial Offer of the prospective Bidder will be considered only if the Technical Aspects of such Bidder is found qualified by the authority of the Corporation. The decision of the Corporation will be final and binding upon in this regard.

Re-E-Tenders, comprising both technical and financial bids, are to be submitted concurrently, digitally signed and posted in the website: www.wbtenders.gov.in

HEAD OFFICE: 11 - A, MIRZA GALIB STREET, KOLKATA - 700 087.

Contents

Sl. No.	Topics	Page No.
I	Eligibility Criteria & Specifications.	2 - 3
II	Instruction to tenderers for appointment as supplier of Mustard Oil.	4
III	Terms and Conditions.	5 - 9
IV	List of Documents to be uploaded along with Re-E-Tender.	10 - 11
V	Appendix - 1:- Offer.	12 - 13
VI	Appendix - 2:- Questionnaire about Bidder.	14 - 15
VII	Appendix - 3:- Performance Statement.	16
VIII	Appendix - 4:- Technical Details.	17
IX	Appendix - 5:- Proforma for Commercial Bid.	18
X	Appendix - 6:- Date & Time Schedule.	19

-WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LIMITED:-

(I) Eligibility Criteria:-

Re-E-Tender is invited from bona-fide Manufacturers / Re-packer / FPO / FPC, who meet the following criteria & specifications:-

1. The bidder must have minimum 3 (three) years experience of similar kinds of work of Printing of packet, Packaging and Supply of Mustard Oil. They should submit documentary evidence in support of that.
2. The bidder should have required infrastructure / facilities for production, Printing of packaging materials as per the supplied design (in open file), packaging of product in 1 (one) Ltr poly-pouch packets and storing of Raw / Final Products and transportation of the Packaged products up to the designated storage point at Khadya Bhavan, 11 - A, Mirza Ghalib Street, Kolkata - 700087 or as per the direction of the authority in WBECSC Ltd.
3. The bidder should upload the copy of the Balance sheet with an annual turnover in similar kinds of work not less than 50 (fifty) lakh / year for last three financial years **(2018-19, 2019-20 and 2020-21)**, duly audited by Chartered Accountant.
4. The bidder should upload the copy of Income Tax Return for last 3 financial years **(2018-19, 2019-20 and 2020-21)** duly self attested.
5. The GST registration number/Copy of GSTIN Acknowledgement letter of bidder must be submitted by each bidder and HSN code specially related to Mustard Oil business must also be mentioned.
6. The bidder must have capacity to supply at least 50,000 liter Mustard Oil at a time throughout West Bengal. Documentary evidence of supply with quantity should be submitted.
7. The bidder should submit documentary evidences i.e. Transaction ID / UTR Number of NEFT / RTGS receipt for deposit of EMD.
8. The Bidder should submit valid license **(FSSAI and other required license)** for supplying of Mustard Oil from the competent authority.

Specifications

Mustard Oil and Poly-Pouch Packet must conform to the standard as per specification of Mustard Oil and Poly-Pouch Packet for Packaging of Mustard Oil as laid down in “The Food Safety and Standards (Food Products Standards and Food Additives) Regulations, 2011”.

W.B.E.C.S.C.LTD.

(II) Instruction to tenderers for appointment as supplier of Mustard Oil within predesigned sealed 1 liter poly-pouch packets (includes printing and packaging):-

- i) Supplied Mustard Oil and poly-pouch must be of Standard quality and compliant to the above mentioned specification.
- ii) Supplier must have facilities to test the quality of Mustard Oil in their processing units /at their godowns.
- iii) The Mustard Oil shall be manufactured in premises maintained in a hygienic condition which shall be open to inspection at any time.
- iv) Supplier should submit 4 (four) ready to supply samples to the office of the undersigned before starting of supply for quality testing.
- v) Finished Mustard Oil poly-pouch packet should be transported up to the designated storage point at Khadya Bhavan, 11 - A, Mirza Ghalib Street, Kolkata - 700087 or as per the direction of the authority in WBECSC Ltd.

(III) Terms and Conditions

1. Submission of Re-E-Tender:

- I. All appendices, attached with this Re-E-Tender Document should be duly filled in and uploaded with digital signature in all pages. This is mandatory for considering any offer as valid.
- II. Bidder must complete the questionnaires on standard proforma enclosed (**Appendix-1 to 6**) with this Re-E-Tender Document.
- III. The Re-E-Tender Committee reserves the right to get the processing / packaging capacity of any bidder re-verified through the inspecting agencies / Officials of WBECSC Ltd., irrespective of their registration status.
- IV. Re-E-Tenders are to be submitted online in the website in the specified folder - one for Technical Details and another for Financial.
- V. All appendices attached with this Re-E-Tender Document should be duly filled in with signature in all pages and are mandatory for considering any offer as valid.
- VI. The Re-E-Tenders of those who do not qualify the eligibility criteria shall be rejected at any time during detailed scrutiny and evaluation stage.
- VII. Re-E-Tender form downloaded in the name of the prospective bidder / firm alone should be used otherwise it will be rejected.
- VIII. Conditional offer will summarily be rejected.

2. Deposition Of Fees:

- a) The Bidders should furnish an Earnest money of **Rs 52,800.00 (Rupees fifty two thousand eight hundred) only** and that should be deposited through online E-Tender portal by **05.04.2023 at 12:00 noon**.
- b) Successful bidder should deposit **Rs. 79,200.00 (Rupees seventy nine thousand and two hundred) only** as security deposit which will be kept till completion of work.
- c) The security deposit shall not carry any interest.

3. Registration of Bidder:

Bidders willing to take part in the process of **e-tendering** will have to be enrolled & registered with the Government e-Procurement system through logging on to website *www.wbtenders.gov.in* and to click on the link for e-tendering site as given on the web portal.

4. Digital Signature Certificate (DSC):

Each participant, for submission of Re-E-Tender, is required to obtain a Class - II or Class - III Digital Signature Certificate (DSC) from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount the details of which are available at the Web Site Guideline to the Bidder. DSC is given as a USB e-Token.

5. Downloading:

Bidders can download NIT & Re-E-Tender Documents through log in into the website mentioned using the Digital Signature Certificate. **This is the only mode of collection of Re-E-Tender Documents.**

6. Pre Bid Meeting:

Prospective bidders in the Re-E-Tender may attend a Pre-Bid Meeting which will be held on **28.03.2023 at 12:00** noon at our Head Office at 11-A, Mirza Ghalib Street, Kolkata - 700087 for any type of clarification regarding Re-E-Tender.

7. Financial Bid :

The Financial Bids of only Technically Qualified Bidders shall be opened.

8. Transport Facility:

The bidder should have sufficient fleet of trucks, owned / or contractual to ensure door-step delivery at distribution point.

9. Validity of Offer :

- a) The offers made by the bidders will be valid for 365 (three hundred and sixty five) days from the date of acceptance of offer.
- b) The entire quantity of work order has to be delivered within the specified time.
- c) The bidder should not quote any other date for validity of the offer.
- d) Tenderers quoting any other validity date are liable to be summarily rejected.

- e) The validity of the offer may be extended if deemed necessary by the relevant authority.

The management is not responsible for any upward revision of any taxes or raw materials after issue of the confirmed orders and the extra amount, if any incurred towards the packaging materials will be borne only by the successful bidder. Entire GST liability lies on the successful bidder for the packaging materials.

10. Agreement:

The successful bidder shall execute an Agreement in the prescribed form on a stamp paper of Rs. 100.00 (rupees one hundred) only after depositing the Security Amount, within three days from the date of receipt of the communication of acceptance of the Re-E-Tender. In the event of failure to execute the agreement, the earnest money deposit shall be forfeited. In addition, the bidder will be treated as having committed breach of contract and will be liable to pay damages to the WBECSC Ltd. for such breach of contract besides black listing the firm. Further WBECSC Ltd. reserves the right to collect the consequential loss, if any sustained by them on account of re-tender from the bidder and the bidder is bound to pay the same on demand.

11. Quality Control :

The supplier is solely responsible for the quality of Mustard Oil to be supplied by them. Before commencing delivery, the supplier should submit the analysis report made by any reputed laboratory approved by the Govt. of West Bengal or Govt. of India or FSSAI at their own cost.

12. Scope of Work:

- (i) Supply of finished packaged product of Mustard Oil in 1 (one) Ltr poly-pouch packets under the brand name of WBECSC Ltd. duly packed in predesigned packaging material. Design of packaging which will be provided by the WBECSC Ltd.
- (ii) Supplied Mustard Oil must be of Standard quality and compliant to the prescribed FSSAI specification.
- (iii) Supplier must have facilities to test the quality of Mustard Oil in their processing units /at their godowns.

- (iv) Supplier should have capacity to supply Mustard Oil in 1 Ltr sealed poly-pouch packets as per specification mentioned above.
- (v) The Mustard Oil shall be manufactured in premises maintained in a hygienic condition which shall be open to inspection at any time
- (vi) The responsibility of supplier will be -
1. To print the provided design on both side of 1 (one) Ltr size packet.
 2. The selected supplier should maintain the design of packet which will be provided by the WBECSC Ltd. and the supplier should supply the material under the prescribed brand and logo of WBECSC Ltd.
 3. To fill the poly-pouch packets with Mustard Oil maintaining proper quality, quantity and others standard packaging norms and relevant FSSAI regulations.
 4. Poly-pouch packet of Mustard Oil must be supplied as per above mentioned fssai norms.
 5. Finished Mustard Oil packet should be transported up to the designated storage point at Khadya Bhavan, 11 - A, Mirza Ghalib Street, Kolkata - 700087 or as per the direction of the authority in WBECSC Ltd.

13. Financial Evaluation :

- A. Financial bid of only technically qualified bidders shall be opened.
- B. Bidders shall quote their commercial bid (inclusive of all cost and all applicable taxes) within the maximum bid price assigned for the instant purpose. Any quoted rate equal or above the base price of the bidders shall not be considered for acceptance.
- C. Prospective bidders who have qualified for the desired technical specification and quoted lowest commercial bid will be selected.

14. Applicability of Law :

This Re-E-Tender Document shall be governed and construed in accordance with the laws of India and shall be within the exclusive jurisdiction of the Courts at Kolkata only.

15. Arbitration :

In the event of any disputes arising between the parties any of the parties aggrieved may refer the said dispute to the Managing Director of the First party seeking for arbitration and after having such a presentation from the aggrieved party, the Managing Director of the First party will appoint a sole arbitrator to settle the disputes according to the Arbitration and Conciliation Act, 1996 and the Award so passed by the Ld. Arbitrator will be binding upon both the parties.

16. Penalty on Default/ Extension of Time:

- A. Failure to keep up the supply schedule, a penalty of minimum of Rs. 10/- per day per packet for the defaulted quantity may be levied for every day of delay in supply up to the date of actual supply.
- B. If any deviation from approved quality is found in sample testing during, the supply will immediately be suspended and the supplier will be blacklisted for future supply.
- C. The bidders should submit documents regarding production capacity per day in their official letter head apart from mentioning the same in **Appendix-4**.
- D. The firms / companies / suppliers who have been blacklisted by any government organization / Govt. PSU or a process of blacklisting is pending against them, are debarred from participating in the Re-E-Tender process.
- E. Any supply beyond valid indented period will be treated as illegal and penal action shall be initiated against the supplier which may include blacklisting.
- F. Only selected bidders will perform the job. No sub-bidder will be allowed to make any supply. If found, it will be viewed as violation of norms.


16/3/23
Managing Director,
WBECSC Ltd.

(IV) List of Documents to be uploaded along with Re-E-Tender

- 1) Self declaration regarding the registered address & valid contact numbers with email ID of the firm / company / organization, along with its branches / units, if any, with their detailed addresses & valid contact numbers in the official letter head pad, duly signed & stamped by the person eligible to do so.
- 2) Self declaration regarding the name (in BLOCK letters), valid contact numbers, address and e-mail ID of the Owner / Partner(s) of the organization / firm / company and that of the authorized representative(s) of the organization / firm / company as well, duly signed & stamped by the person eligible to do so, in the official letter head pad.
- 3) Specimen Signature of the bidder / tenderer, with their name in BLOCK letters and that of the authorized representative(s) of the Firm / Organization / Company as well in the official letter head pad, duly signed & stamped by the person eligible to do so.
- 4) Self declaration regarding the name, designation, valid contact numbers & specimen signatures of the office bearers in the official letter head pad, duly signed & stamped by the person eligible to do so.
- 5) Self declaration regarding no pending cases / disputes against the firm / organization / company by any Authorities or any Govt. Departments / Agencies / PSUs / Autonomous Bodies, in the official letter head pad of the firm / company / organization, duly signed & stamped by the person eligible to do so.
- 6) Documents showing at least three years experience in supply of Mustard Oil.
- 7) Certificate of Registration of the Firm / Organization / Company.
- 8) Xerox Copy of Trade License issued in the name of Proprietorship concern, partnership firm or company as the case may be.
- 9) Xerox copy of valid FSSAI license.
- 10) PAN Card of the Firm / Organization / Company.
- 11) GSTIN No. / Copy of GSTIN acknowledgement No., Origin place of supply, HSN specially for Mustard Oil business Code.
- 12) Auditors' Report for last three years 2018-19, 2019-20 & 2020-21.

- 13) Annual Turnover for last three years 2018-19, 2019-20 & 2020-21.
- 14) Income Tax Return for last three Financial Year 2018-19, 2019-20 & 2020-21.
- 15) Copy of the Money Receipt issued by the Corporation in respect of the EMD.
- 16) A cancel cheque showing clearly the name of the Firm / Organization / Company, address, Bank Name & its Branch, Bank A/c number, IFSC Code, contact numbers of the concerned Bank.
- 17) In case of a partnership firm, copy of the partnership deed and identity and address proof of all the partners.
- 18) In case of a Company, the Memorandum and Articles of Association of the Company and Certificate of incorporation.
- 19) In case of a Proprietorship concern, the Photo-identity proof and Address proof of the Proprietor.

W.B.E.C.S.

(V) Appendix-1

Offer

Full name and postal address of the Bidder in addition to post Box No., if any, should be quoted in all communication to this office

Bidder's Telegraphic Address / Telephone / Mobile Nos. / FAX No. & E-mail.D

From:

RE-E-TENDER FORM NO. -----

Dear Sir,

1. In continuation of my / our above Re-E-Tender, I / we submit herewith the price offer at **Appendix - 5** for supplying of Mustard Oil within predesigned sealed 1 liter poly-pouch packets (includes printing and packaging) as per work order of WBECSC Ltd.
2. I / We agree to abide by the terms and conditions stipulated by the WBECSC Ltd. and also agree to supply the entire ordered quantity at the rates quoted by me / us as per **Appendix-5**. The rate quoted and approved by the WBECSC Ltd. in this Re-E-Tender will be valid for 01 (one) years from the date of acceptance of offer, which may be further extended, if deemed necessary by the relevant Authority.
3. I / We have thoroughly examined and understood the eligibility criteria, the instructions to tenderers, terms and conditions of the contract & list of documents to be uploaded and agree to abide by them. I / We offer to supply at the rate(s) per 1 Liter, inclusive of all expenses and applicable taxes.

4. I / We hereby declare that the entries made in the Re-E-Tender and appendices (attached) therein are true, failing which the same may be summarily rejected, at any stage, or time later on.

Yours faithfully

FULL SIGNATURE OF BIDDER

Name (in BLOCK Letters)-----

Contact no.-----

Email ID-----

DATED/...../2023

ADDRESS-----

FULL SIGNATURE OF WITNESS

Name (in BLOCK Letters)-----

Contact no.-----

Email ID-----

DATED/...../2023

ADDRESS-----

(VI) Appendix-2
Questionnaire about Bidder

1. Name of the Firm / Company / Organization _____

2. (i) Full registered postal address of the Firm / Company / Organization _____

Valid Contact No. _____

Email ID:- _____

(ii) Local Address _____

Valid Contact No. _____

3. Name of the authorized person (in BLOCK) _____

Contact No. _____

Email I.D.:- _____

4. GSTIN: :- _____

5	Whether firm is registered (in case of Partnership firm)	Yes	No
6	Registered under the Companies Act (in case of Company)	Yes	No
7	Whether authorization letter duly authorizing the person to attend the Re-E-Tender / Negotiation enclosed	Yes	No
8	The date of commencement of the Firm / Company /Organization:-/...../..... DD / MM / YYYY		
9	Whether they have manufacturing and packaging unit in West Bengal.	Yes	No
10	Have you enclosed required Earnest Money (with a copy of Money Receipt issued by the Corporation)	Yes	No

11	Whether Blacklisted by WBECSC Ltd. or in any other Govt. Organization / Undertaking.	Yes	No
12	Whether you have enclosed cancel cheque, indicating various details as stated in the List of Documents to be uploaded as stated in page -10 & 11.	Yes	No
13	Whether all the self declarations as stated in page-10 & 11 are enclosed herewith.	Yes	No
14	Whether the photo copies (Xerox) of all the documents required, duly self authenticated / attested by you, as stated in page-10 & 11 are enclosed herewith.	Yes	No
15	Whether, the bidder possesses minimum 3 years experience in similar kind of job.	Yes	No
16	Whether, the bidder has uploaded the copy of the Balance sheet with an annual turnover not less than 50 (fifty) lakh / year for last three financial years (2018-19, 2019-20 & 2020-21), duly audited by Chartered Accountant.	Yes	No
17	Whether, the bidder has uploaded the copy of Income Tax Return for last 3 financial (2018-19, 2019-20 & 2020-21) duly self attested.	Yes	No
18	Whether, the GST registration number / Copy of GSTIN Acknowledgement letter of bidder must be submitted by each bidder and HSN specially for Mustard Oil Business code must also be mentioned.	Yes	No
19	Whether, the bidder has the capacity to supply at least 50,000 Liter Mustard Oil & 20,000 Liter at a time throughout West Bengal documentary evidence of ownership of truck or contract with truck owner should be submitted.	Yes	No
20	Whether, the bidder has submitted documentary evidences i.e. ID Transaction / UTR Number of NEFT / RTGS receipt for deposit of EMD.	Yes	No

(VII) Appendix 3

Performance Statement

- a. Turnover Statement for Last 3 years (Enclose documents duly authenticated / certified by Chartered Accountant under his seal & signature):-

Sl No.	Name of Firm / Company / Organization	Financial Year	Turnover in Crores (Rs.)
		2018-19	
		2019-20	
		2020-21	

- b. Name of Bank & its Branch, where you are holding A/c _____
A/c No. _____ IFSC Code:- _____
Contact No. of the Bank:- _____ Balance
(Rs) as on/...../2023 :- Rs.....
Monthly average balance maintained in the Bank A/c for the last 12 Months:- Rs.....
- c. Auditors' Report:- 2018-19 F.Y.:-
2019-20 F.Y.:-
2020-21 F.Y.:-
- d. Copy of Income Tax Return (given):- 2018-19:- YES/NO
2019-20:- YES/NO
2020-21:- YES/NO, if not then its status.

N.B. The decision of the Management of W.B.E.C.S.C. Ltd. on assessment of past your performance will be FINAL.

Signature of Bidder-----

Name in BLOCK letters -----

Capacity in which
Re-E-Tender is signed: -----
(Designation & Seal)

Contact Nos. -----

Email I.D. -----

(VIII) Appendix- 4

Technical Details

1. Name of the item to be supplied:- **Mustard Oil within predesigned sealed 1 liter poly-pouch packets (includes printing and packaging).**
2. State of origin (Manufacturing / Processing Unit): -----

SI No.	Terms and Conditions of Re-E-Tender	Complied	Not Complied
1.	The bidder is a Govt. Organization / Registered Co-operative Societies / Govt. Supplier		
2.	Earnest money of Rs. 52,800.00 furnished by NEFT / RTGS (along with the Money Receipt issued by the Corporation)		
3.	Turnover Statement of last three year (2018-19, 2019-20 & 2020-21)		
4.	Details of experience in supply of Mustard Oil etc. in Govt. / Govt. aided concerns.		
5.	All the required Documents as per Page - 11 & 12 submitted		
6.	Bank A/c details with balance showing therein		
7.	Income Tax Return for 2018-19, 2019-20 & 2020-21		
8.	All the Appendices from 1 to 4 enclosed		
9.	Upto date GST return		
10.	Details of production / manufacturing / packaging plant capacity per hour / per day of finished pouch packet.		
11.	Any other relevant information		

Signature of Bidder-----

Name in BLOCK letters -----

Capacity in which

Re-E-Tender is signed: -----

(Designation & Seal)

Contact Nos. -----

Email I.D. -----

Seal of the Firm / Company / Organization: -----

(IX) Appendix- 5

Proforma for Commercial Bid

[Please do not mention any rate here, rate needs to be filled online & uploaded in the specified folder only.]

Re-E-Tender No:- _____

Rates for supplying of 20,000 (twenty thousand) liter Mustard Oil within predesigned sealed 1 liter poly-pouch packets (includes printing and packaging):-

Refer to the attached Appendix-5 in Excel Sheet

Sl. No.	Name of Item	Base Price	Quantity	Rates per Liter in (inclusive of all cost and exclusive of all taxes) in (Rs)
1	Mustard Oil within predesigned sealed 1 liter poly-pouch packets (includes printing and packaging).	Rs. 132.00 / packet	20,000 Liter	
Total - (Rupees _____) only.				Rs. _____/-

Signature of Bidder-----

Name in BLOCK letters -----

Capacity in which
Re-E-Tender is signed: -----
(Designation & Seal)

Contact Nos. -----

Email I.D. -----

Seal of the Firm / Company / Organization: -----

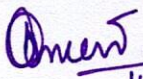
(X) Appendix- 6

DATE and TIME schedule for the

NIT No. : ECSC/RB/2022-23/335, Dated: 16/03/2023.

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents by WBECSC Ltd. (online) (Publishing Date)	21/03/2023 at 12:00 Noon
2	Documents downloading by prospective bidders (Online) (Opening)	21/03/2023 at 12:00 Noon
3	Date of Pre-bid meeting	28/03/2023 at 12:00 Noon
4	Closure of online Documents downloading	05/04/2023 at 12:00 Noon
5	Bid submission starting date (Online)	21/03/2023 at 12:00 Noon
6	Online Bid submission (both technical & financial) closing date & time	05/04/2023 at 12:00 Noon
7	Last date of submission of NEFT / RTGS for Earnest Money	05/04/2023 at 12:00 Noon
8	Opening date for Technical Bid (Online)	10/04/2023 at 12:00 Noon
9	Date of opening of Financial Bids (Online)	12/04/2023 at 12:00 Noon
10	Date of uploading details of lowest bidder(s) along with his rates (online).	17/04/2023 at 12:00 Noon

Thanks, for complying with all the previous pages.


16/3/23
Managing Director,
WBECSC Ltd.