



WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD.

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

11-A, Mirza Ghalib Street, Kolkata – 700 087

Memo No. EISC/EDRPP/26/2332

Date : 16.08.23

NOTICE INVITING RE E-TENDER NO.: DETAILED IN THE TABLE BELOW.

(Submission of Bid through online)

Sl. No.	Name of the Work	Estimated Amount	Earnest Money (2% of estimated amount)	Defect Liability Period	Period of Completion
1	Repairing and Renovation in Cossipore Godown (Civil work)	Rs.406691.00/-	Rs. 8133.82/-	Six (06) months from the date of completion of work	Sixty (60) days
2	Repairing and Renovation in Cossipore Godown (Electrical work)	Rs. 115608.00/-	Rs. 2312.16/-	Six (06) months from the date of completion of work	Sixty (60) days

1. Intending Tenderer may download the Tender document from the website <https://wbTenders.gov.in> directly with the help of Digital Signature Certificate.
2. As per P.W.D., W.B.'s Notification No. 199-CRC/2M-10/2012 dated 21.12.2012, **the intending Tenderer shall not have to pay the cost of Tender documents for the purpose of participating in e-Tendering, but, the successful Tenderer will have to pay the cost of Tender documents during execution of Formal Agreement.** Earnest Money Deposit (EMU) is to be remitted by the Tenderer as mentioned in column no. (4) of the table for List of Work(s) **through net-banking / RTGS / NEFT** in respect of Tender ID payable to The Managing Director, WBECS Ltd, 11-A, Mirza Ghalib Street, Kol-700087. Guideline as issued vide Finance Department, Government of West Bengal Memo no: 3975F(Y) Dt:- 28-07-2016 may be referred for payment of Earnest Money.
3. Refund of EMD: Government of West Bengal Memo no:- 148-W(C)/1M-23/15 Dt:- 16.03.2018.
4. Exemption of Earnest Money is applicable only to those firms specifically indicated vide order no: - 38-W(C) 1M-208/15 Dt:- 17-01-2017 and so on.
5. Tender is to be submitted (uploaded) in **Technical Proposal and Financial Proposal.** Both Technical Proposal and Financial proposal should be submitted duly digitally signed by the Tenderer through the website <https://wbTenders.gov.in> as per the 'Date & Time Schedule' stated in SI. No.17. of this N.I.T. (Details of which has been narrated in 'Instruction to Bidders').



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6. Eligibility Criterion for participation in the Tender.

- i. All intending Bidders are required to produce PAN Card issued by Income Tax Department, up-to-date Trade License for same type of work, Professional Tax enrolment certificate, P.Tax Payment certificate of current year, GST related documents like GST registration certificate, last month's/quarter's return etc. under GST Acts in force for the year as applicable, Last 3 (Three) year's Income Tax Return (F.Y. 2019-20, F.Y. 2020-21 & F.Y. 2021-22), Audit report of Financial year 2021-22 for registered Unemployed Engineers / Labour Co - Operative Society Ltd. along with valid Bye Law, Registered Partnership deed along with registered Power of Attorney should be furnished for partnership firm.
 - ii. Neither prospective Tenderer nor any of the constituent partners should have been barred to participate in any Tender by any department of Govt. of W.B. during the last 5 (five) years prior to the date of this NIT. Such debaring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format).
7. Work order will be issued after getting approval from the competent authority.
 8. Bid shall remain valid for a period not less than 120 (one hundred twenty) days after the last date for Financial bid submission. Bid validity for a shorter period shall be rejected by the Tender Accepting Authority as nonresponsive.
 9. If any Tenderer withdraws his offer before Bid validity period without giving any satisfactory explanation for such withdrawals, he may be disqualified for submitting Tender to this corporation for a minimum period of 1 (one) year and legal action will be taken against him.
 10. The Tenderer, at the Tenderer's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Tender and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Tenderer's own expense. For visit of godown, please contact Sri Shubham Kar- AG-II @ 97320 64920.
 11. The intending Tenderers shall clearly understand that whatever may be the outcome of the present Invitation of Tender, no cost of Tendering shall be reimbursable by the corporation. The Managing Director, WBECSC Ltd, 11-A, Mirza Ghalib Street, reserves the right to reject any Tender or all Tenders without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at any stage of Tendering.
 12. Before issuance of the work order, the Tender Accepting Authority may verify the credential and other documents of the lowest Tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest Tenderer is either manufactured or false, in that case work order will not be issued in favour of the Tenderer under any circumstances and legal action will be taken against him.



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13. The **FINANCIAL OFFER** of the prospective Tenderers will be considered only if the Tender qualifies in the Technical Bid. The decision of **Tender Inviting Authority** will be final and binding on all concerned and no challenge against such decision will be entertained. The list of Qualified Bidders will be displayed in the website on the scheduled date and time.

14. **Date & Time Schedule online through the website <https://eTender.wb.nic.in>**

Sl.	Particulars	Date & Time	
1.	Date of Publishing of NIT in news paper	18/08/2023	
2.	Date for downloading of Tender Documents	Start	18/08/2023 at 11.00 AM
		End	07/09/2023 at 3.00 PM
3.	Date of Submission of Tender	Start	18/08/2023 at 11.00 AM
		End	07/09/2023 at 3.00 PM
4.	Date, Time & Place of Opening of Technical Bid	11/09/2023 at 3.00 PM	

Note:

- If the dates fall on holidays or on days of bandh or natural calamity, or any other reason the dates will be deferred the two next working days.
- List for Technically Qualified Bidder (Online): TO BE UPLOADED LATER.
- Date and place for opening of Financial Proposal (Online): TO BE NOTIFIED LATER.
- Corrigendum/Addendum will be uploaded in the above website only.

15 (a). **Earnest Money:** The amount of Earnest Money @ 2% (two percent) of the Estimated Amount put to Tender in the methodology for submission of EMD [as per order no- 3975-F(Y) Dated-28/07/2016 of Finance Dept , Govt of W.B.] in favour of the "The Managing Director, WBECSC Ltd, 11-A, Mirza Ghalib Street." against the work. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order. In case of successful Tenderer, the EMD deposited will be converted into part of security deposit. The balance security deposit 1% (one percent) of the amount of each running bill will be so adjusted as to make the total amount of security deposit equivalent to 3% (three percent) or equivalent to any % as per latest Govt. orders no. 796-F(Y) dt, 25/02/2022 of the Principal Secretary, to the Govt. of West Bengal in this respect of the total value of work as actually executed.

(b) Additional Performance Security @ 10% of the Tendered amount shall be obtained from the successful bidder if the accepted bid value is 85% or less of the estimated value put to Tender.

The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be



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forfeited and other necessary actions as per INT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.

The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/ affected by provision of this Additional Performance Security as per Memo No. 4608-F(Y) dt. 18/07/2018 of Finance Department, Audit Branch, Govt. of West Bengal.

16. Labour Welfare CESS @ 1% (one percent) of the cost of construction works will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy / CESS will have to be borne by the contractor as per Government Rules and the rate in the B.O.Q. inclusive of all the taxes & CESS stated above.

17. Deduction of Tax shall be made as per provision of the CGST/SGST/IGST as per latest Government order with upto date amendments.

18. The Agency will be liable for maintenance of the said work at the appropriate service level at his own cost for a Security Period of 06 months from the date of completion of the work. If any defect/damage is found during the period, the Agency shall repair the defect/damage at his own cost. In case of failure to do so, The Security Deposit will be forfeited by the Corporation. Security Deposit @10% (Ten percent) of the bill value will be deducted from each R.A/Final bill which will be released after successfully completion of the security period.

19. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence: -

- i) Tender Form West Bengal Form No. 2911(ii)
- ii) Special Terms & Conditions
- iii) Relevant PWD (W.8.) Schedule of Rates
- iv) NIT

20. In case of inadvertent typographical mistake found in the specified Price Schedule of Rates, the same will be treated to be so corrected as to conform to the relevant P.W.D. (W.B.) Schedule of Rates of Building, Sanitary and Plumbing and / or technically sanctioned estimate.

22. No Mobilization Advance and Secured Advance will be allowed.

23. Time / cost overrun and consequent cost of escalation for any materials, labour, P.O.L. etc. will not be allowed.

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GRAM : 'ESSENTIALS'
FAX : 2252-3849



PHONE : 2252-6499
(PBX) 2252-4879
2252-0519
2252-1659
2252-6450

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24. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the Building under improvement to be maintained during progress of the work and during Defect Liability Period of 6(six) months from the date of completion. If any defect/ damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after expiry of the Defect Liability Period after making necessary deduction if applicable. Hence condition of refund of Security Deposit as stated in Clause No. 17 (revised) of WBF 2911 (ii) as per Notification No. 5784-PW/L&A/2M-175/2017 dated 12/09/2017 of PWD, Govt. of West Bengal.
25. Site of work and necessary drawings may be handed over to the successful Tenderer. No claim In this regard will be entertained.
26. The successful Tenderer will have to start the work as per the work order to commence the work.
27. The contractor shall not be entitled for any compensation for any loss suffered by him due to delay arising out for modification of the work, due to non-delivery of the possession of site and / or modification of drawing and design.
28. The eligibility of a Tenderer will be ascertained on the basis of the documents submitted by a Tenderer in support of eligibility criteria. If any document submitted by a Tenderer is incorrect / manufactured / fabricated or false, his Tender will be out rightly rejected at any stage and legal action will be taken against him with forfeiture of earnest money forthwith.
29. The Tenderer should mention their mobile number clearly along with valid e-mail ID in the application form.
30. Necessary Completion Certificate has to be submitted to the Concerned Authority after completion of the work as per Govt. Notification No. 474-WC)/1M-343/16 dt. 07/09/2016.

Managing Director,
WBECS Ltd. Block-B, Khadya Bhawan,
11-A Mirza Ghalib Street, Kol-700087



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INSTRUCTION TO BIDDERS

SECTION – A

1. General guidance for re e-Tendering

Instructions/ Guidelines for Tenders for electronic submission of the Tenders online have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://eTender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of Tenders, from the approved service provider of the National Information's Centre (MC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guidelines to Tenderer DSC is given as a USB e-Token.

4. Downloading of Tender Documents

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate, This is the only mode of collection of Tender Documents.

5. Submission of Tenders.

General process of submission, Tenders are to be submitted through online the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

6. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).



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6 (A). Statutory Cover Containing

- i. Prequalification Application (Form — I)
- ii. Net Banking RTGS/NEFT towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the concerned Executive Engineer, Social Sector, Public Works Directorate.
- iii. **Tender form No, 2911(11) & NIT (Download and upload the same Digitally Signed, quoting rates, will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(U) the Tender liable to summarily rejected).**
- iv. Special Terms, condition & specification of works.

6 (B). Non statutory Cover Containing

- i. Professional Tax (PT), deposit receipt challan, Pan Card, ITR, **GST as per latest Government order.**
- ii. Registration Certificate under Company Act. (If any)
- iii. Registered Deed of partnership Firm/ Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, If any)
- v. **Blank "Letter Head" of the Agency.**

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the Tender liable to summarily rejected **for both statutory & non statutory cover.**

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory Folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.



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Sl. No.	Category	Sub-Category Description	Details
A	CERTIFICATES	CERTIFICATES	1. PAN Card issued by Income Tax Department. 2. Up-to-date Trade License for same type of work. 3. Professional Tax enrolment certificate, P Tax (Challan) current year, P tax Payment Certificate. 4. Valid GSTIN Registration certificate along Government order with preceding month return as per latest. 5. Last 3 (three) year's Income Tax Return (Financial year 2021-22 will be considered as I." year)
B	COMPANY DETAILS	COMPANY DETAILS	1. Proprietorship Firm (Trade License). 2. Partnership Firm (Partnership Deed, Trade License). 3. Ltd. Company(Incorporation certificate, Trade License). 4. Co-operative Society (Society Registration copy, Trade License). 5. Power of Attorney. 6. Blank Letter Head of the Agency.

Note:- Failure of submission of any of the above mentioned documents will render the Tender liable to summarily rejected for both statutory & non statutory cover.

Tender document will be open by the M.D., WBECSCL Ltd, or his authorized representative electronically from the web site using their Digital Signature Certificate.

1. list of the eligible Tender & the serial number of work for which their proposal will be Cover(folder) statutory document should be open first and if found order(folder) for non statutory documents will be open, If there is any deficiency in the statutory documents the Tender will summarily be rejected.
2. Uploading the summary list of qualified Tenders.
3. Pursuant so scrutiny & decision of the Assistant Engineer the summary considered will be uploaded in the web portals.

TELEX : 0215863
GRAM : 'ESSENTIALS'
FAX : 2252-3849



PHONE :
(PBX) { 2252-6499
2252-4879
2252-0519
2252-1659
2252-6450

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7. Financial proposal

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the percentage rate (Presenting Above / Below / At par) online through computer in the space marked for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

8. EL Penalty for suppression f distortion of facts

Submission of false document by Tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

9. Rejection of Bid

The Employer (Tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender accepting authority) action.

10. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance.

Managing Director,
WBECSC Ltd. Block-B, Khadya Bhawan,
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SECTION – B

FORM -I

PRE-QUALIFICATION APPLICATION

To
The Managing Director,
WBECSCL Ltd,
Block-B, Khadya Bhawan ,
Mirza Ghalib Street, Kolkata-700087

Ref: - Tender for
(Name of work)

N.I.T. No.:

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ In the capacity
duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the works) given in Enclosure to this letter.

We understand that:

- Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Encl:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant including title



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and capacity in which applications made.

AFFIDAVIT - "Y"

**(To be furnished in Non - Judicial Stamp paper
of appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct, In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also here by certifies that neither our firm M/S nor any of constituent partner had been debarred to participate in Tender by any department of Govt. of West Bengal during the last 5 (five) years prior to the date of this NIT.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
5. Certified that I have applied in the Tender in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date
